

COURT OF COMMON PLEAS
DIVISION OF DOMESTIC RELATIONS
HAMILTON COUNTY, OHIO

Plaintiff / Petitioner 1

-vs/and-

Defendant / Petitioner 2

Enter _____

Date _____

Case No. _____

File No. _____

Judge _____

Magistrate _____

STANDARD PARENTING ORDER

Based upon the Court’s consideration of the best interests of the child(ren), as set forth in the Judgment Entry which incorporates this document, the parents shall comply with the following Standard Parenting Order and Rules Governing Companionship Time.

I. Definitions

- a. **“Child”** is used in this document, but it includes all of the children of the marriage.
- b. **“Parenting time”** is the amount of time that a child spends with a parent according to the parenting time schedule. For sample parenting schedules, refer to Planning for Parenting Time Guide at <https://www.supremecourt.ohio.gov/docs/Publications/JCS/parentingGuide.pdf>
- c. **“Summer”** shall be defined as the first Sunday after the final day of the academic year and ends at 6:00 p.m. the Sunday before the first day of school of the next academic year, at which time the school year schedule shall resume and without interruption to the parents’ midweek and weekend schedule.

II. Routine Parenting Time

For purposes of this Order only, _____ is designated Parent 1 and _____ is designated Parent 2. Parents will have parenting time with the child under the appropriate schedule:

- a. **Infant to 6 months:** For infants younger than 6 months of age, Parent 2 will have parenting time at least three (3) days per week for three-hour visits, at a location agreed upon between parents or at _____ if the parents are unable to agree. Parent 1 will have all other parenting time. If the parents cannot agree as to the days and times, the following schedule shall be followed:

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Parent 1	Parent 1	Parent 1	Parent 1	Parent 1	Parent 1	Parent 1
	Parent 2 5:00 PM to 8:00 PM		Parent 2 5:00 PM to 8:00 PM			Parent 2 2:00 PM to 5:00 PM
	Parent 1		Parent 1			Parent 1

- b. 6 months to Age 3:** Beginning at 6 months of age, Parent 2 will have parenting time a minimum of two (2) mid-week visits and alternating weekends, Saturday morning to Sunday evening. Parent 1 will have all other parenting time. If the parents cannot agree as to the days and times, the following schedule shall be followed:

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday		
Week 1	Parent 1	Parent 1	Parent 1	Parent 1	Parent 1	Parent 1	Parent 2		
		Parent 2 5:00 to 8:00 PM		Parent 2 5:00 to 8:00 PM		Parent 2 10:00 AM	Parent 1 6:00 PM		
		Parent 1		Parent 1					
Week 2	Parent 1	Parent 1	Parent 1	Parent 1	Parent 1	Parent 1	Parent 1		
		Parent 2 5:00 to 8:00 PM		Parent 2 5:00 to 8:00 PM					
		Parent 1		Parent 1					

- c. Age 3 to Age 5:** Please select the following schedule **OR** select “custom schedule” and complete the **custom schedule (f)** below.

- Alternating weekends from Friday at 5:00 p.m. until Monday at 8:00 a.m. and one evening from 5:00 p.m. to 8:00 p.m. in week 1 and one mid-week overnight in week 2.

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Week 1	Parent 1	Parent 1	Parent 1	Parent 1	Parent 1	Parent 2	Parent 2
		Parent 2 5:00 PM to 8:00 PM			Parent 2 5:00 PM		
Week 2	Parent 2	Parent 1	Parent 1	Parent 1	Parent 2	Parent 1	Parent 1
	Parent 1 8:00 AM			Parent 2 5:00 PM	Parent 1 8:00 AM		

- Custom schedule – Please complete the **custom schedule (f)** below.

- d. Age 6 to Age 15:** Please select one of the following four schedules **OR** select “custom schedule” and complete the **custom schedule (f)** below.

- 2-2-3 Schedule. Each parent has two alternating consecutive midweek overnights and alternate weekends. Exchanges to occur at school. If no school, exchanges shall occur by agreement or 5:00 p.m.

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Week 1	Parent 2	Parent 1	Parent 1	Parent 2	Parent 2	Parent 1	Parent 1
	Parent 1 after school		Parent 2 after school		Parent 1 after school		
Week 2	Parent 1	Parent 2	Parent 2	Parent 1	Parent 1	Parent 2	Parent 2
	Parent 2 after school		Parent 1 after school		Parent 2 after school		

- 2-2-5 Schedule. Each parent has the same two consecutive midweek overnights each week and alternate weekends. Exchanges to occur at school. If no school, exchanges shall occur by agreement or 5:00 p.m.

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Week 1	Parent 2	Parent 1	Parent 1	Parent 2	Parent 2	Parent 1	Parent 1
	Parent 1 after school		Parent 2 after school		Parent 1 after school		
Week 2	Parent 1	Parent 1	Parent 1	Parent 2	Parent 2	Parent 2	Parent 2
			Parent 2 after school				

- Alternating weekends and one overnight during the week. Exchanges to occur at school. If no school, exchanges shall occur by agreement or 5:00 p.m.

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Week 1	Parent 1	Parent 1	Parent 1	Parent 1	Parent 1	Parent 2	Parent 2
					Parent 2 after school		
Week 2	Parent 1	Parent 1	Parent 1	Parent 2	Parent 1	Parent 1	Parent 1
			Parent 2 after school				

- Week on, week off with exchanges occurring by agreement or on Sunday at 5:00 p.m.

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Week 1	Parent 1	Parent 1	Parent 1	Parent 1	Parent 1	Parent 1	Parent 1
							Parent 2 5:00 PM
Week 2	Parent 2	Parent 2	Parent 2	Parent 2	Parent 2	Parent 2	Parent 2
							Parent 1 5:00 PM

- Custom schedule – Please complete the **custom schedule (f)** below.

- e. **Age 16 to Age 18:** At this stage of development, the teenager’s world revolves around peers and activities. Parents should be flexible and liberal with parenting time to allow the teenager to spend time with each parent, while allowing the teenager to participate in

academic and social activities important to the teenager. As a result, the teenager may spend less time with one parent.

f. Custom Schedule

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Week 1							
Week 2							

g. Children in Multiple Age Groups: When a family has children in multiple age groups, parents should either adapt the schedule that fits the children’s needs or follow the schedule below. Exchanges to occur at school. If no school, exchanges shall occur by agreement or 5:00 p.m.

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Week 1	Parent 1	Parent 1	Parent 1	Parent 1	Parent 1	Parent 2	Parent 2
		Parent 2 5:00 PM to 8:00 PM			Parent 2 5:00 PM		
Week 2	Parent 2	Parent 1	Parent 1	Parent 2	Parent 2	Parent 1	Parent 1
	Parent 1 8:00 AM		Parent 2 5:00 PM		Parent 1 8:00 AM		

III. Holiday Parenting Time

Parents may change, by agreement, a holiday to observe family or religious traditions. If not changed by agreement, holiday times are as follows:

HOLIDAYS	EVEN # YEARS	ODD # YEARS	AS AGREED, OR
New Year’s Holiday*	Parent 1	Parent 2	12/31, 6:00 pm – 1/1, 7:00 pm
Martin Luther King Day	Parent 2	Parent 1	Sun., 6:00 pm – Mon., 7:00 pm
President’s Day	Parent 1	Parent 2	Sun., 6:00 pm - Mon., 7:00 pm
Easter & Spring Break**	Parent 1	Parent 2	Sat., noon - Sun., 7:00 pm
Memorial Day	Parent 2	Parent 1	Sun., noon - Mon., 7:00 pm
Juneteenth	Parent 1	Parent 2	10:00 am - 7:00 pm
Fourth of July	Parent 2	Parent 1	7/4, 9:00 am - 10:30 pm
Labor Day	Parent 1	Parent 2	Sun., noon - Mon., 7:00 pm
Halloween	Parent 2	Parent 1	5:00 pm - 8:00 pm
Thanksgiving	Parent 2	Parent 1	Weds., 6:00 pm - Sun., 7:00 pm
Christmas Eve	Parent 2	Parent 1	12/22, 6:00 pm - 12/24, 10:00 pm
Christmas Day	Parent 1	Parent 2	12/24 10:00 pm - 12/26, 6:00 pm
Kwanzaa	Parent 1	Parent 2	1 st night, 5:00 pm - 9:30 pm
Rosh Hashanah Eve	Parent 1	Parent 2	5:00 pm - 9:30 pm
Rosh Hashanah Day	Parent 2	Parent 1	9:00 am - 7:00 pm
Yom Kippur Eve	Parent 2	Parent 1	5:00 pm - 9:30 pm

Yom Kippur Day	Parent 1	Parent 2	9:00 am - 7:00 pm
Passover (1st night)	Parent 1	Parent 2	5:00 pm - 9:30 pm
Hanukkah (1st night)	Parent 2	Parent 1	6:00 pm - 8:30 pm
Mother's Day***	Mother	Mother	10:00 am - 7:00 pm
Father's Day***	Father	Father	10:00 am - 7:00 pm
Child's B'day (school)	Parent 2	Parent 1	5:30 pm - 8:30 pm
Child's B'day (no school)	Parent 2	Parent 1	10:00 am - 8:30 pm

* New Year's Holiday is governed by the year in which New Year's Day falls.

** Spring Break commences at 9:00 a.m. the day after school recesses to 7:00 p.m. on the day before school resumes. Applies only to school age children and their siblings over six months old.

*** If Parent 1 and Parent 2 are the same sex, Parent 1 will have parenting time from 10:00 a.m. to 7:00 p.m. on Mother's Day in even years and Father's Day in odd years, and Parent 2 will have parenting time from 10:00 a.m. to 7:00 p.m. on Mother's Day in odd years and Father's Day in even years.

This holiday schedule may not include all holidays, including religious holidays that families may observe. Parents are encouraged to add holidays that they observe below:			
Holiday	Even # Years	Odd # Years	Times

IV. Vacation/Extended Parenting Time

Each parent is entitled to two (2) weeks of additional parenting time each year, which may be consecutive. A week is a period not exceeding seven (7) consecutive days. If a parent does not use the full seven days of extended time, those unused days are forfeited.

Extended parenting time may not be tacked onto a parent's regular parenting time. If a parent is exercising seven or more consecutive days of parenting time, the other parent must have at least one overnight of parenting time immediately before and after the consecutive days of extended parenting time.

A parent is not required to travel out of town or use vacation time from work to exercise extended parenting time. Vacation time shall not interfere with school schedules. For any vacation, each parent must provide the other parent with information about the destination, times of arrival and departure, and method of travel.

Each parent must notify the other parent **in writing** of the times desired for extended parenting time at least thirty (30) days prior to the requested extended parenting time. Where there is a conflict between the parents, the parent who first gave written notice to the other parent prevails.

V. Order of Preference

If a conflict, the order of priority for parenting time is as follows: 1) holidays; 2) vacation/extended time; and 3) routine parenting time.

VI. Long Distance Parents

If parents live more than 100 miles apart, the parents will agree to a long-distance parenting time schedule. If the parents do not agree, the parent with whom the child does not primarily reside shall have parenting time with the child at least four (4) additional weeks annually, for a total of up to six (6), during the child's school breaks. The terms in Section IV Vacation/Extended Parenting Time apply.

VII. Transportation

Absent other agreement, each parent shall provide transportation at the beginning of his/her parenting time. If a parent is unavailable, the parent may only use an adult well known to a child to provide transportation after first notifying the other parent. Only licensed drivers may transport a child. No person transporting a child may be under the influence of drugs or alcohol.

The driver shall comply with all child restraint laws. Each parent should have a car/booster seat for any child as required by law. If the parents are unable to provide separate car/booster seats, the parents shall transfer the car/booster seat when parenting time exchanges occur.

The parent exercising parenting time is responsible for transporting the child to and from school and extracurricular activities.

VIII. Promptness

Parents must be on time to pick up or drop off the child. If a parent is going to be late, the parent must notify the other parent with an estimated time of arrival. If a parent is going to be more than 30 minutes late, the parent must contact the other parent and make other arrangements to exchange the children.

IX. Cancellation

Parents shall give at least 24-hour's notice of his or her intent not to exercise parenting time, unless an emergency occurs. A parent who does not exercise parenting time forfeits the time.

X. Child's Belongings

The child shall be permitted to bring clothing, personal property and items of special meaning between homes.

XI. Telephone/video contact

A parent shall be entitled to telephone/video contact with the child when the child is with the other parent. Telephone/video contact shall occur at least twice per week at reasonable times and for reasonable duration based upon the age of the child. If the parents are unable to agree, the contact shall be on Mondays and Thursdays at 7:00 p.m. The child shall be given privacy during the telephone/video contact with the other parent.

XII. Extracurricular Activities

A child is entitled to participate in extracurricular activities. Prior to enrollment, parents shall communicate and cooperate regarding the enrollment. Parents shall provide each other with notice of all activities, including schedules and contact information for the activity leader. Both parents may attend a child's activities.

XIII. Health Care Matters

Parenting time shall take place even if a child is ill, unless a child is hospitalized or a physician has recommended that a child not be removed from home, in which case immediate notice shall be given to the other parent.

If a child becomes ill or injured during parenting time warranting medical care, the parent with the child shall secure appropriate care and notify the other parent.

Parents shall administer a child’s medication as prescribed. Parents should exchange medication in the original pharmaceutical bottle.

XIV. Contact Information/Access to Records

Pursuant to ORC § 3109.051, both parents shall have full access to all records related to the child, including but not limited to, school, daycare, and health care records. Parents shall timely give the other parent copies of all records to the other parent. Parent 1 shall provide a copy of this order to any custodian of a child’s records.

Parents shall inform each other of the name and contact information of the child’s school, daycare, and health care providers. The parent that registers a child for school or daycare, or establishes a health care provider, shall list the other parent’s contact information on all provider documentation. Both parents are responsible for maintaining updated contact information, setting up his or her own online access to school records and obtaining their own copy of the child’s records.

XV. Change of Address/Relocation/Removal

Except as otherwise Court ordered, each parent shall keep the other informed of his or her current address and telephone number at all times. Any change shall be reported to the other parent within 48 hours.

Pursuant to ORC § 3109.051(G), if a parent intends to relocate, the parent shall complete and file a Notice of Intent to Relocate (Form DR 2.8) with the Hamilton County Clerk of Courts. Except as provided in ORC § 3109.051(G), the Clerk of Courts will mail a copy of the notice to the other parent. On receipt of the notice, this Court, on its own motion or on the motion of the non-relocating parent, may schedule a hearing to determine whether it is in the best interest of the child to revise the parenting schedule.

Neither parent may remove a child from Hamilton County or its contiguous Ohio counties and establish residence in another county without first obtaining a court order or an agreed entry permitting such removal. An agreed entry must be signed by both parents, their attorneys, if any, and the Court, and be filed with the Clerk of Courts. If the parents are unable to agree, the parent filing the Notice of Intent to Relocate must file a motion asking the Court to modify the parenting schedule prior to relocation

XVI. OTHER: Any other agreements

Magistrate/Judge

Plaintiff/Petitioner

Defendant/Petitioner

Attorney for Plaintiff/Petitioner

Attorney for Defendant/Petitioner